

**Island County Board of Health
Regular Meeting - Monday, August 15, 2011
Minutes**

DUE TO THE UNAVAILABILITY OF RECORDING EQUIPMENT FOR TODAY'S MEETING, MINUTES ARE IN HARD COPY FORMAT ONLY. THERE IS NO AUDIO RECORDING OF THIS MEETING.

Members Present: Commissioners: Helen Price Johnson, Angie Homola, and Kelly Emerson; Jim Slowik, Mayor of Oak Harbor; Captain Susan Lichtenstein, MSC, USN, Ex-Officio Member; and, Roger S. Case, MD, Executive Secretary to the Board.

Members Absent: Anne Tarrant, Whidbey General Hospital Commissioner.

Call to Order: Chair Helen Price Johnson called this Regular Meeting of the Island County Board of Health to order at 1:17 p.m.

Additions or Changes to the Agenda: Commissioner Emerson asked that contract items 3 and 4 be considered separately. It was determined that this request did not require an agenda change.

Approval of Minutes: The Chair called for the approval of the minutes of the July 25, 2011 Special Meeting. Commissioner Emerson moved that the minutes be approved as submitted. Commissioner Homola seconded and the motion passed unanimously.

Public Input or Comments: The Chair invited members of the public who wished to provide input or make comments to indicate their wish to do so. David Macys, Oak Harbor resident and current Chair of CHAB, wanted to thank Keith Higman for his Public Health service and to formally congratulate him for being named the recipient of the National Association of Local Boards of Health 2011 Local Health Officer Award.

Presentation – Food Program – Food Worker Training: Sally Waters, Environmental Health Specialist lead in the Health Department's Food Program, began by advising the Board that all persons working within food service are required to obtain food worker cards. Island County Food Program staff currently offer 4 classes a month on Whidbey and a drop in class on Camano on Monday and Wednesday of every week. All the classes consist of a 22 minute video followed by a review of important topics and conclude with a 32 question test. A food worker card is issued upon passing the test. These classes involve in some locations room rental, professional staff time for set-up, presenting the materials, administering and grading the test.

Tacoma Pierce County has developed software offering an on-line presentation of the course and testing. The software has been in use since January of 2011 and offers testing in English, Spanish, Korean, Vietnamese, Mandarin, Russian, Cantonese, and Cambodian. The Counties of King, Chelan-Douglas, Asotin, Jefferson, Mason, Skamania, Clark, Kitsap, Pacific, Thurston, Grays Harbor, Lewis, Snohomish and Walla Walla have established interagency agreements with Pierce County to use the program. Over 52,000 food worker cards have now been issued statewide on-line.

The program will be self funding. The food worker card fee is set by the State at \$10.00. Using this program, cards are paid online by the food worker using VISA, MASTER CARD, Discovery card, or debit cards to Tacoma Pierce County Health Department ('TPCHD'). Of that, \$7.00 is paid to the participating county and \$3.00 is paid to TPCHD as hosting County. Of that \$3.00, TPCHD allocates \$2.00 toward system maintenance costs and overhead, \$.50 to recover the initial capital investment, and \$.50 towards future programming upgrades. Self funding allows TPCHD to improve the system in the future without using county, state, or federal funding.

Participating will free up professional staff time to conduct food establishment inspections, do plan reviews, and investigate consumer complaints. It also allows our food workers to obtain their cards at their leisure. Classes will still be offered to serve the disabled and those who are computer challenged.

Food Program staff currently train about 1,400 individuals per year. Sally thinks we should gain approximately 500 individuals per year who now go out-of-county to take classes which are offered more frequently. This participant increase would make up for the decrease in the per card amount retained by Island County. Ultimately, converting to this on-line training would allow professional staff more time to devote to other program requirements and would offer more convenience to customers.

Mayor Slowik suggested taking the recommendation of staff. Commissioner Price Johnson would like to see the net change to the expense side. Keith Higman suggested the Health Department pilot this on line version and will then assess its value.

Contracts: Keith Higman presented contract item numbers 1, 2, 5 and 6 for Board consideration:

Item 1 Department of Ecology – Coordinated Prevention Grant (CPG)

Contract No. G1000416, Amendment No. 4

Contract Amount: \$ 151,889

Amendment Amount: \$ 37,961

Item 2 Department of Ecology – Site Hazard Assessment (Waste2Resources)

Contract No. G1000504, Amendment No. 1

Contract Amount: \$ 37,500

Amendment Amount: \$ -0-

Item 5 Department of Ecology – WRIA 6/Education and Outreach

Contract No. G1000489, Amendment #2

Contract Amount: \$ 30,000

Amendment Amount: \$ -0-

Item 6 Community Pediatric Foundation of WA – Managing Infectious Diseases
In Early Childhood

Contract No. HD-11-11

Contract Amount: \$ 1,000

Commissioner Homola moved that contract item numbers 1, 2, 5, and 6 be approved as presented. Commissioner Emerson seconded the motion which passed unanimously.

Keith Higman presented contract item numbers 3 and 4:

Item 4 Recreation & Conservation Office (RCO) – Lead Entity/Salmon Project

Contract No. 09-1500P, Amendment No. 3

Contract Amount: \$ 213,118

Amendment Amount: \$ -0-

This amendment extends the agreement timeframe for completion and billing at no change to the contract amount.

Item 3 Recreation & Conservation (RCO) – Lead Entity/Salmon Project (2011-2013)

Contract No. 11-1477P

Contract Amount: \$ 100,000

This contract provides new biennium funding for Island County to act as the lead entity to implement the salmon recovery plan as authored by the Water Resources Advisory Committee (WRAC).

The Chair called for a vote on Contract item 4. Commissioner Homola moved that RCO Contract 09-1500P, Amendment No. 3 be approved as presented. Commissioner Slowik seconded the motion.

Commissioners Homola and Price Johnson and Mayor Slowik voted yes. Commissioner Emerson voted no and commented that she was disappointed in the TAG and doesn't support this program. She also commented that she felt she was not allowed an appointment to the WRAC Board. Mayor Slowik commented that he voted yes based on the fact that this contract is already in place.

The Chair called for a vote on Contract item 3. Commissioner Homola moved that RCO Contract No. 11-1477P be approved as presented. Commissioner Price Johnson seconded the motion. Commissioner Emerson said that her comments were the same as the last contract considered. Commissioner Homola commented she was frustrated with the ranking process and also wants more outreach but supported the program. Mayor Slowik said that he would vote no as he wants the Health Department to go back to review and listen to opposition voices. Following discussion, the Chair said that she would be open to tabling the contract item so that this funding does not become in jeopardy and she wants to understand the concerns.

Keith Higman elaborated that local salmon recovery is driven by the State plan. It was the intention of the legislature to depoliticize the local documentation and decision process by assigning decision authority to the community. The implementation in Island County requires willing land owners, support from the TAG and WRAC and the funding from this contract provides staff to this process. The Chair tabled this item to the next meeting on September 19, 2011.

Legislative Updates: Keith Higman invited the Board Members to the House Legislative Health Tour on September 13th where the legislators will tour Whidbey General Hospital and then host a forum of stakeholders. Dr. Case (ICPH Health Officer), Keith Higman (ICPH Health Services Director), and Jackie Henderson (Human Services Director) will be on the panel. Legislators visit a different community every year.

Mr. Higman advised the Board of the outcome of Supreme Court decision against Kittitas County's approval of development forgoing the need to receive a water right in a 6 to 3 decision. This decision affects Island County policy as exercised by the Health Department. Island County Health's criteria for subdivision approval is very consistent with this Supreme Court decision.

Health Department Report: Mr. Higman advised the Board that the Health Department had received the results of the 2011 Standards Performance Review that was conducted. He is very proud that even though resources have been diminishing, the Health Department has committed to preparing for national accreditation and opted to be reviewed on the maximum scope of standards. Many agency strengths were identified and work has already begun on areas identified for improvement including Strategic Planning and a Quality Improvement Plan.

Adjourn: There being no further business before the Board, Chair Price Johnson adjourned the meeting at 2:20 p.m. The next meeting of the Board of Health will be a Regular Meeting held on September 19, 2011 at 1:15 p.m. in the Commissioner's Hearing Room (B102) in the Court House Annex Building.

Submitted: _____
Roger S. Case, MD
Executive Secretary to the Board

Minutes approved this 19th day of September 2011
ISLAND COUNTY BOARD OF HEALTH

Helen Price Johnson, Board Chair